

HERNANDO COUNTY ADDRESSING OFFICE  
ADDRESS REQUEST FORM

JOHN C. EMERSON, CFA



"To Serve & Assess With Fairness"

Date: \_\_\_\_\_  
Party Making Request: \_\_\_\_\_ Contact \_\_\_\_\_ Person: \_\_\_\_\_  
Party's Mailing Address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Please state how you would like to obtain the receipt for this address (check only one):

Fax \_\_\_\_\_ Mail \_\_\_\_\_ Pick-up at Addressing Office \_\_\_\_\_

Please Note: We will send you the receipt by fax or mail once we have received your payment.  
There is a \$20.00 fee per address to establish a new address. Make checks payable to the  
Hernando County Property Appraiser.

**\*\*Note\*\*:** If the address(es) is for a corner lot, an acreage parcel, or multiple parcels, please  
provide a copy of the site plan for review and note that the **addresses are subject to change** at a later  
date. A floor plan (maximum size of 11x17) **AND** a site plan **MUST** be provided for Commercial  
addresses. Floor plan must show business name or address on either side of unit(s) being permitted.

Parcel Number: R - - - - -

Key Number: \_\_\_\_\_ Tangible Key Number (if in mobile home park): \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Unit/Phase/Sec: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_  
(If acreage parcel, may not have this information)

How many addresses requested? \_\_\_\_\_ Single \_\_\_\_\_ Multiple  
Type of address requested? \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Other  
If residential, is this a **replacement** living unit? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please list type of permit being applied for - \_\_\_\_\_

Name of business to occupy unit(s) being permitted- \_\_\_\_\_

Please allow three (3) business days for your request to be completed. If you have any questions  
regarding this matter, please feel free to contact the Addressing Office at (352) 754-4190.

Hernando County Property Appraiser  
Addressing Office  
7525 Forest Oaks Blvd.  
Spring Hill, FL. 34606  
Phone (352) 754-4190, & Fax (352) 688-5060

Visit our website @:  
[www.hernandocounty.us/pa](http://www.hernandocounty.us/pa)

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